



MINUTES

Meeting:	National Park Authority Annual Meeting
Date:	4 July 2014 at 10.00am
Venue:	Aldern House Baslow Road Bakewell Derbyshire
Chair:	Clr Mrs L Roberts
Present:	Mr P Ancell, Clr D Birkinshaw, Clr G Claff, Clr P Brady, Clr C Carr, Clr D Chapman, Clr A Favell, Clr C Furness, Clr Mrs H Gaddum, Clr D Greenhalgh, Mr Z Hamid, Clr P Harrison, Clr Mrs N Hawkins, Clr Mrs G Heath, Mr R Helliwell, Clr H Laws, Ms S Leckie, Clr A McCloy, Ms S McGuire, Clr S Marshall-Clarke, Mr G Nickolds, Clr Mrs K Potter, Ms E Sayer, Clr Mrs N Turner, Clr Mrs J Twigg, Clr S Wattam and Clr D Williams
Apology for absence:	Mrs F Beatty

PART A

28/14 2. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE AUTHORITY (A.11)

Clr A Favell, the Chair of the Authority for 2013/14, presided for the appointment of the Chair of the Authority for 2014/15. On behalf of the Authority he was thanked for his significant contribution to the work of the Authority. The Chair reported that Cllr P Rippon had left the Authority following his appointment as Lord Mayor of Sheffield and congratulated Clr Mrs H Gaddum on her appointment as Deputy Mayor at Cheshire East Council.

Two Members, Clr C Furness and Clr Mrs L Roberts, had expressed an interest in the role of Chair of the Authority and had provided a written statement which had been circulated to all Members in advance of the meeting. The two nominations were moved seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of ballot. During the counting of votes the Clr A Favell thanked Members and Officers for their support during his term of office.

Following the ballot Clr Mrs L Roberts was appointed as Chair of the Authority for 2014/15, she thanked Members for electing her and then presided for the remainder of the meeting.

Three Members Clr D Chapman, Clr C Furness and Mr G D Nickolds had expressed an interest in the role of Deputy Chair of the Authority and had provided a written statement which had been circulated to all Members in advance of the meeting. The three nominations were moved seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of ballot. Before voting Members had regard to the requirements of Standing Order 1.4(2) which stated that the appointments to the offices of Chairs and Deputy Chair of the Authority shall normally be such that one of the offices shall be held by

a Council Member and the other held by a Secretary of State Member.

As none of the candidates had received a clear majority of votes following the first ballot, in accordance with standing order 1.12(3), a second ballot was carried out with just Clr D Chapman and Mr G D Nickolds as candidates. Following the second ballot Mr G D Nickolds was appointed as Deputy Chair of the Authority as the majority of the Members present were of the view that the circumstances at the time merited a deviation from the "normal" arrangements.

RESOLVED:

1. **To appoint Clr Mrs L Roberts as Chair of the Authority for a term expiring at the Annual Meeting in July 2015**
2. **To appoint Mr G D Nickolds as Deputy Chair of the Authority for a term expiring at the Annual Meeting in July 2015.**

29/14 MINUTES

The minutes of the meeting held on 23 May 2014 were approved as a correct record.

30/14 MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest

31/14 8 REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL – APPOINTMENT OF COMMITTEE CHAIRS AND VICE-CHAIRS AND ANNUAL APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND ADVISORY GROUPS AND MEMBER REPRESENTATIVE ROLES.111/JS)

The meeting considered the report of the Member Appointments Process Panel and considered each of the appointments in the order set out recommendations 1 to 9 in the report. In most cases the appointments were moved, seconded and approved in accordance with the suggestions in the report. Any changes to the suggestions in the report are identified below:

Appointment of Chair of Planning Committee.

In the report of the Panel two Members, Mr P Ancell and Clr Mrs L Roberts had expressed an interest in the role of Chair of Planning Committee. Following her appointment as Chair of the Authority Clr Mrs Roberts withdrew her expression of interest and, as there were no further nominations, Mr P Ancell was appointed as Chair of the Planning Committee.

Appointment of Vice Chair of Planning Committee.

In the report of the Panel four Members, Mr P Ancell, Clr D Birkinshaw, Clr P Brady and Clr Mrs J Twigg had expressed an interest in the role of Vice- Chair of Planning Committee, all had prepared a written statement which had been circulated to all Members in advance of the meeting. Following his appointment as Chair of the Planning Committee Mr P Ancell withdrew his expression of interest. The three remaining nominations were moved seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of ballot. Before voting Members had regard to the requirements of Standing Order 1.4(2) which stated that the appointments to the offices of Chairs and Deputy Chair of the Authority shall normally be such that one of the offices shall be held by a Council Member and the other held by a Secretary of State Member. As he had received a clear majority of votes following the ballot Councillor D Birkinshaw was appointed as Vice Chair of the Planning Committee.

Appointment to Planning Committee

Members were advised that, under the previously agreed principles for allocating places on Planning Committee to Members appointed by a Local Authority, Derbyshire County Council Members had been allocated one place. As two County Councillors had expressed an interest, it was noted that the Authority Members appointed by a constituent council would need to vote on which Member to appoint. Before moving to a vote it was agreed that, in light of earlier appointments to positions of responsibility, to maintain the proportionality requirements of the Environment Act one further Local Authority member should be appointed to the Committee. The Authority therefore agreed that for 2014/15 only the size of the Planning Committee would be increased to appoint 9 Local Authority Members and that the additional place would be allocated a Member appointed by Derbyshire County Council.

Appointment to Audit Resources and Performance Committee

In light of earlier appointments to positions of responsibility, it was agreed that to maintain the proportionality requirements of the Environment Act further Local Authority members should be appointed to the Committee. The Authority therefore agreed that for 2014/15 only the size of the Audit Resources and Performance Committee would be increased to appoint 11 Local Authority Members and that appointments to the additional places would be achieved by appointing four Local Authority Members to more than one Standing Committee. On this basis Clr D Birkinshaw, Clr A Favell, Clr D Williams and a Member from Oldham MBC were appointed to the Committee with one remaining vacancy.

Urgent Business Items Sub-Committee

In light of earlier appointments to positions of responsibility, Members considered whether to appoint further Local Authority Members to the Sub-Committee to maintain the proportionality requirements of the Environment Act. In this case it was agreed that further appointments were not required.

Appeals Panel

Mr P Ancell and Clr Mrs L Roberts withdrew their expressions of interest.

Strategic Advisory Group

Clr A Favell and Clr C Furness withdrew their expressions of interest. Following their appointment to positions of responsibility Mr P Ancell, Mr G D Nickolds and Clr Mrs Roberts withdrew their expression of interest.

Appointment to Member Representatives

The report of the Panel was amended as follows:

To delete:

- Ms S Leckie and Mrs S Sayer from the Members interested in the Landscape role.
- Clr C Carr from the Members interested in the Cultural Heritage role.
- Ms E Sayer from the Members interested in the Biodiversity role.
- Clr A Favell from the People and Communities role.
- Clr D Chapman from the Recreation role
- Ms E Sayer from the Tourism role
- Clr Mrs L Roberts from the Member Learning and Development role

To add:

- Mr R Helliwell to the Landscape role.
- Clr A Favell to the Asset Management role

The Authority endorsed the principle of Clr P Brady and Mr Z Hamid sharing the People and Communities role.

The nominations for Mrs F Beatty and Clr C Furness to the Economy role were moved and seconded, voted on, and Mrs F Beatty was appointed.

The nominations for Clr A Favell and Clr C Furness to the Asset Management role were moved and seconded, voted on, and Clr A Favell was appointed.

RESOLVED:

1. **To appoint the following Members to the offices of Chair and Vice Chair of the Standing Committees until the Annual Meeting in July 2015:**

Planning Committee	Chair:	Mr P Ancell
	Vice Chair:	Clr D Birkinshaw
Audit Resources & Performance Committee	Chair:	Clr A McCloy
	Vice Chair	Clr C Furness

2. **To appoint Members to the Planning Committee, and the Audit Resources and Performance Committee as set out below until the Annual Meeting in July 2015:**

Planning	Audit Resources & Performance
Chair: Mr P Ancell	Chair: Clr A McCloy
Vice Chair: Clr D Birkinshaw	Vice Chair: Clr C Furness
Clr R P H Brady	Mrs F Beatty
Clr C Carr	Clr D Birkinshaw
Clr D Chapman	Clr G Claff
Clr A Favell	Clr A Favell
Clr Mrs H M Gaddum	Clr D Greenhalgh
Clr Mrs N Hawkins	Mr Z Hamid
Clr H Laws	Clr P Harrison
Clr A McCloy	Clr Mrs C G Heath
Ms S McGuire	Mr R Helliwell
Mr G D Nickolds	Ms S Leckie
Clr Mrs K Potter	Clr S Marshall-Clarke
Clr Mrs L Roberts	Mr G D Nickolds
Clr Mrs J Twigg	Clr Mrs L Roberts
Clr S Wattam	Mrs E Sayer
Clr D Williams	Clr Mrs N Turner
	Clr D Williams
	Vacancy (Oldham MBC)
	Vacancy (Local Authority Member)

3. **To appoint the following Members to the Urgent Business Items Sub-Committee until the Annual Meeting in July 2015:**

Chair and Deputy Chair of the Authority	Clr Mrs L Roberts
	Mr G Nickolds

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| Chair and Vice Chair of Planning Committee | Mr P Ancell
Clr D Birkinshaw |
| Chair and Vice Chair of Audit Resources and Performance Committee | Clr A McCloy
Cl C Furness |
| 4. To appoint the following Members to the Local Joint Committee until the Annual Meeting in July 2015: | |
| Clr D Birkinshaw
Clr D Chapman
Clr C Furness
Clr Mrs J Twigg
Vacancy | Clr P Harrison
Clr C Carr
Clr Mrs K Potter
Mr Z Hamid |
| 5. To appoint the following Members to the Appeals Panel until the Annual Meeting in July 2015: | |
| Clr D Chapman
Clr A Favell
Clr Mrs N Turner
Clr Mrs J Twigg | Clr R P H Brady
Clr P Harrison
Clr A McCloy
Mrs E Sayer |
| 6. To appoint the following Members to the Strategic Advisory Group until the Annual Meeting in July 2015: | |
| Chair and Deputy Chair of the Authority | Clr Mrs L Roberts
Mr G Nickolds |
| Chair and Vice Chair of Planning Committee | Mr P Ancell
Clr D Birkinshaw |
| Chair and Vice Chair of Audit Resources and Performance Committee | Clr A McCloy
Cl C Furness |
| Councillor
Secretary of State
Parish | Clr G Claff
Mrs F Beatty
Clr R P H Brady |
| 7. To appoint the following Members to the Budget Monitoring Group until the Annual Meeting in July 2015: | |
| Chair and Vice Chair of Audit Resources and Performance Committee | Clr A McCloy
Cl C Furness |
| Chair of the Authority | Clr Mrs L Roberts |
| One other member | Mrs F Beatty |
| 8. To appoint the following Members to Member Representative roles until the Annual Meeting in July 2014: | |
| Landscape
Cultural Heritage
Biodiversity
Climate Change
People & Communities | Mr R Helliwell
Ms S McGuire
Mr G D Nickolds
Clr A McCloy
Clr R P H Brady & Mr Z Hamid |

Recreation	Mrs E Sayer
Promoting Understanding	Ms S Leckie
Tourism	Clr Mrs J Twigg
Economy	Mrs F Beatty
Asset Management	Clr A Favell
Member Learning & Development	Clr P Harrison

9. To confirm that all the appointments above be approved duties for the payment of travel and subsistence allowances.

The meeting was adjourned from 11.20am to 11.35am following consideration of this item.

32/14 9 MEMBER REPRESENTATION ON OUTSIDE BODIES (A.1155/RC))

This report requested the appointment of Members to represent the Authority at meetings of various other organisations (Outside Bodies).

RESOLVED:

1. To appoint Members and Deputy Members to the Outside Bodies as set out in Appendix 1 attached to the Minutes. The appointments to expire at the Annual Meeting in July 2015.
2. To confirm that attendance at meetings of outside bodies be an approved duty for the purpose of the payment of travelling and subsistence allowances
3. To ask Members appointed to outside bodies to produce a short annual report on activities, as appropriate, for the Member e-zine.

33/14 10.1 MEMBERS' ATTENDANCE ANNUAL RETURN (A.111/JS)

The meeting considered the annual return of Member's attendance at Authority and Committee meetings and Training and Development events for 2013/14.

RESOLVED:

To note the annual return of members' attendance for 2013/14.

34/14 10.2 CALENDAR OF MEETINGS 2014 (A.111/RC)

The meeting considered a report setting out proposals for a schedule of meetings from 1 January 2015 to 31 December 2015.

RESOLVED:

To approve the calendar of meetings for 2014 as set out in appendix 2 of these minutes.

35/14 11 TRAILS MASTER PLAN (MB)

The meeting considered a report summarising the conclusions of a report produced by Atkins Ltd who, as part of the Trails Management Plan, had been commissioned to explore the options available for making sure that the Trails owned and managed by the Authority were financially viable. As the report included exempt information the report and discussions on the report took place following the resolution to exclude the public from the meeting.

RESOLVED:

To note the report.

36/14 EXCLUSION OF THE PUBLIC

RESOLVED:

To exclude the public from the meeting during consideration of Agenda Item No 10 to avoid the disclosure of Exempt Information under S100 (A)(4) Local Government Act 1972, Schedule 12A, Paragraph 3: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

PART B

37/14 11 TRAILS MASTER PLAN (MB)

The Authority considered in Part B report the full text of the report produced by Atkins Ltd.

Although this item was discussed following the exclusion of the public as the report was for noting no further decisions were made following this part of the discussion

The meeting ended at 1.00pm.

APPENDIX 1

Appointment to Outside Bodies – July 2014

Campaign for National Parks	One Member: Clr Mrs L Roberts Deputy: Clr A R Favell
Culture Derbyshire	One Member: Clr C Carr
Derby and Derbyshire Economic Partnership Rural Forum	One Member: Clr Mrs J A Twigg One Deputy: Clr C Carr
Derbyshire Health and Wellbeing Stakeholder Engagement Forum	One Member: Mr G D Nickolds
Derbyshire Sport	One Member: Cllr S Marshall-Clarke One Deputy: Ms E Sayer
Derbyshire Archaeological Advisory Committee	One Member: Clr C Furness
Derbyshire Environment Trust	One Member: Ms E Sayer One Deputy: Mr R Helliwell
Derbyshire Partnership Forum	One Member: Clr J Chapman One Deputy: Clr Mrs J Twigg
Derwent Valley Community Rail Partnership	One Member: Clr C Furness
East Midlands Councils	One Member: Mr G D Nickolds One Deputy: Clr Mrs J Twigg
Europarc	Authority Chair
Hope Valley and High Peak Community Rail Partnership	One Member: Clr A Favell
Land Managers Forum	Authority Chair and Deputy Chair Two Members: Clr D Chapman, Mrs F Beatty One Deputy: None appointed
Moors for the Future Partnership Group	Two Members as Chair and Deputy Chair of Group: Chair Mr G Nickolds Deputy Chair Cllr D Chapman One Deputy: Mr R Helliwell
Oldham & National Park Partnership	One Member: Vacant (awaiting appointment from Oldham MBC)
Peak District and Derbyshire Destination Management Partnership Board	One Member: Clr Mrs J Twigg
Peak District Interpretation Partnership	One Member: Ms S Leckie

Peak District Local Access Forum	One Member: Cllr N Turner
Peak District Local Nature Partnership	One Member: Mr G D Nickolds One Deputy: Mr R Helliwell
Peak District National Park Youth Forum Group	One Member: Mr Z Hamid
Peak District Partnership (Formerly Derbyshire Dales and High Peak Local Strategic Partnership)	One Member: Cllr P Harrison One Deputy: Cllr Mrs J A Twigg
Peak Park Parishes' Forum Annual Liaison Meeting	One Member: Authority Chair One Deputy: Deputy Chair
Pedal Peak District Project Member Reference Group	One Member: Vice Chair of Audit, Resources and Performance Committee
Rural Action Derbyshire	One Member: Cllr A McCloy
Sheffield City Region Forum	One Member: Chair of Authority One Deputy: As nominated by Chair according to the agenda items
Staffordshire Destination Management Partnership – Strategic Committee	One Member: Mrs F Beatty
National Parks UK (formerly UK Association of National Park Authorities) and National Parks England (formerly English National Park Authorities Association)	One Member: Authority Chair One Deputy: Deputy Chair

Programme of Meetings 2015

Bank Holidays

2015 - 1 Jan, 3 & 5 Apr, 4 & 25 May, 31 Aug,
25 & 26 Dec

All Meetings/Events start at 10am except where shown

	2015											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authority		6	27			5	3 AGM			2		4
Audit Resources & Performance	23		20		22	5	17		18		6	
Local Joint (1.30pm)					22						6	
Planning	9	13	13	17	15	12	10	7	11	9	13	11
Site Visits	8	12	12	16	14	11	9	6	10	8	12	10
Strategic Advisory Group		6			8		17				6	
Member Workshop			6						4 or 18?	23	20	
Other events	23 Budget Monitoring				22 Budget Monitoring	26 Annual Tour	17 Budget Monitoring				20 Budget Monitoring	
Essential Training						19 New Member Induction			25 Planning (1)	16 Planning (2)		

<p>Authority Meetings</p> <p>6 February</p> <p>27 March</p> <p>5 June</p> <p>3 July (AGM)</p> <p>2 October</p> <p>4 December</p>	<p>Audit, Resources & Performance</p> <p>23 January</p> <p>20 March</p> <p>22 May</p> <p>5 June</p> <p>17 July</p> <p>18 September</p> <p>6 November</p>	<p>Strategic Advisory Group</p> <p>6 February</p> <p>8 May</p> <p>17 July</p> <p>6 November</p>	<p>Local Joint Committee</p> <p>22 May</p> <p>6 November</p> <p>Budget Monitoring</p> <p>23 January</p> <p>22 May</p> <p>17 July</p> <p>20 November</p>	<p>Member Workshops</p> <p>4 Sept Strategic Corporate Planning Workshop</p> <p>25 Sept Planning Training (1)</p> <p>16 Oct Planning Training (2)</p> <p>23 Oct Strategic Finance Workshop (1)</p> <p>20 Nov Strategic Finance Workshop (2)</p> <p>Other Events</p> <p>21-22 Jan ANPA New Members Induction</p> <p>19 June PDNPA New Members Induction</p> <p>26 June Annual Member's Tour</p> <p>16-18 Sept ANPA New Members Induction</p>
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<p>Planning Committee</p> <p>9 January</p> <p>13 February</p> <p>13 March</p> <p>17 April</p> <p>15 May</p> <p>12 June</p> <p>10 July</p> <p>7 August</p> <p>11 September</p> <p>9 October</p> <p>13 November</p> <p>11 December</p>	<p>Site Visit</p> <p>8 January</p> <p>12 February</p> <p>12 March</p> <p>16 April</p> <p>14 May</p> <p>11 June</p> <p>9 July</p> <p>6 August</p> <p>10 September</p> <p>8 October</p> <p>12 November</p> <p>10 December</p>
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<p>Unallocated Fridays</p>			
<p>2 Jan</p> <p>16 Jan</p> <p>30 Jan</p> <p>20 Feb</p> <p>27 Feb</p> <p>3 April</p> <p>10 April</p> <p>24 April</p> <p>29 May</p> <p>24 July</p> <p>14 Aug</p> <p>21 Aug</p> <p>28 Aug</p>	<p>School Holiday</p> <p>Bank Holiday</p> <p>School Holiday</p> <p>Half Term Week</p> <p>School Holiday</p> <p>School Holiday</p> <p>School Holiday</p> <p>School Holiday</p>	<p>30 Oct</p> <p>27 Nov</p> <p>18 Dec</p> <p>25 Dec</p>	<p>Half Term Week</p> <p>Bank Holiday</p>

